



Risk assessment – Outdoor Location Photography Workshops

Company name: **Alan Ranger Photography**

Assessment carried out by: **Alan Ranger**

Date of next review: **1st Jan 2024 or sooner**

Date assessment was carried out: **1st Jan 2021**

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?
Private Venue/Location Access	Participants & event leader plus other users of the venue.	Pre-event – communications to agree access dates/times with location/venue owners/management.	Checking closer to event date of any changes.	Alan Ranger	Ongoing - Before each event
Public Venue/Location Access	Participants & event leader plus other users of the venue	Pre-event checking of any local issues with road, parking, and environmental access.	Checking closer to event date of any changes.	Alan Ranger	Ongoing - Before each event.
Accidents to Person(s) or Equipment	Participants & event leader.	Pre-Event - Clients given specific guidance on personal safety and equipment insurance.	Email out a list of responsibilities for clients and workshop leader for insurance and H&S protocols.	Alan Ranger	Before each event starts

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<p>Accidents to Person(s) or Equipment</p>	<p>Participants & event leader.</p>	<p>During Event - Itinerary is adapted for current weather risks and conditions to ensure risks are mitigated.</p>	<p>Brief and provide clients on workshop introductory session with list of H&S issues related to person and equipment.</p> <p>During event – make considered decisions about the ability/safety and risk to participants to continue in a designated area.</p>	<p>Alan Ranger</p>	<p>Ongoing for each event.</p>
<p>Claims</p>	<p>Alan Ranger Photography</p>	<p>Public Liability Insurance Professional Indemnity Insurance Alan Ranger Photography T&Cs</p>	<p>Demonstrate all actions to mitigate risks have been duly carried out. All event bookings require acceptance of ARP T&Cs</p>	<p>Alan Ranger</p>	<p>Ongoing</p>